



Youth Apprenticeship Course Syllabus

COURSE OVERVIEW:

The purpose of Youth Apprenticeship is to provide students the opportunity to connect what they learn in school with work-site applications to enable a smooth transition into the workforce and/or postsecondary education after graduating high school. Training is received on-the-job where the employer teaches the skills of the occupation. This is augmented by taking courses that are related to that occupation. Students will receive high school credit and earn an industry recognized completion certification. Students are eligible for enrollment their Junior and Senior year.

COURSE GOALS:

- Help students to recognize how they can prepare for and advance in the workplace
- Provide a realistic environment in which the student may explore interests/abilities
- Assist students in the development of good work habits, attitudes, appreciation and respect for work necessary for individual maturity and job competence
- Provide the opportunity for learning useful employability skills on real jobs under actual working conditions
- Review your specific program area competencies QR Code



CREDITS EARNED:	REQUIRED MATERIALS:
YA students enrolled will not only earn credit for the coursework aligned with their chosen program, but also for the practical training component. To confirm your credit status, please reach out to your school counseling office or the designated YA Coordinator.	https://yawisconsin.org Student Handbook

GRADING POLICY

Enrollment in the YA program is documented as a year-long course on your schedule and transcript. If The same policies for requesting course drops apply and could possibly impact GPA and graduation status.If the request to drop is approved, the student is subject to providing reimbursement for tuition fees when applicable. Youth Apprentices will receive grades aligned with school grading timelines throughout the duration of the program. The grade you earn for the YA program is calculated using the following criteria:

80%	20%
YA employer’s feedback twice provided twice each semester in alignment with Youth Apprenticeship state program on-the-job learning guides. To receive program credit, apprentices must complete all of the required competencies identified in your job guide at a satisfactory rating meeting entry-level criteria.	<ul style="list-style-type: none"> ● Student Reflections ● Mandatory Check-ins with Coordinator at School ● Participation in Employer Progress Review Meetings ● Completion of Post-Program Document




ATTENDANCE:


Youth Apprentices are students and employees. The learning and training are intensive and concentrated at the high school, related classes, and worksite. If students do not attend their high school classes because of illness, injury, etc, the student should not attend any off-site class or work that day. Please discuss any requested time off with your work site mentor as early as possible.Please be aware that employers are not always aware of individual school schedules and scheduled days off from required school attendance. If you plan to work on non-school days, please communicate with your employer so they are able to extend your scheduled work hours as applicable. Additional information regarding the attendance policy can be viewed in your Youth Apprenticeship student handbook.

ASSIGNMENT DUE DATES:

All student required reflections are available at YAWISCONSIN.org under the student resource tab

Due Dates	Assignment	ACCESS
Ongoing	Check in with your YA Coordinator when they are at school	Participation logged by YA Coordinator

<p>Students enrolled at the start of the first semester Due Oct 1</p> <p>Students that start enrollment in second semester Due Feb 1</p>	<p>Student Spotlight</p> <p><u>Link:</u> https://cesa6.jotform.com/231865993137064</p> <p><u>Student Spotlight Helpful Hints</u></p> <p>Tips for a Quality Spotlight:</p> <p>Be Genuine and Specific: Avoid generic statements. Instead, focus on specific details about your experience. Highlight the aspects that genuinely impacted you.</p> <p>Highlight Transformation: Describe how the program and learning experience helped to change your perspective, improve your skills, or ignite a new passion.</p> <p>Focus on Impact: Express how the experience has impacted your life beyond just academics. Did it boost your confidence, help you discover new career goals, or shape your personal values? Demonstrating the broader impact shows the value of your experience.</p>	
	<p>YA Student Reflection 1 Accessible Sept 1, 2023</p> <p><u>Link:</u> https://cesa6.jotform.com/232063219779967</p>	
	<p>Reflection 2 Accessible on November 1, 2023</p> <p><u>Link:</u> https://cesa6.jotform.com/232062898871972</p>	

	<p>Reflection 3 Accessible on January 1, 2024</p> <p><u>Link:</u> https://cesa6.jotform.com/232063247058958</p>	
<p>Senior Students that have applied for early graduation Due December 30,2023</p> <p>All program enrolled students Due May 1, 2024</p>	<p>Post Program Completion</p> <p><u>Link:</u> https://cesa6.jotform.com/232063056151950</p>	