



LODGING

Lodging youth apprentices ensure that guests on vacation or business travel have a pleasant experience at a hotel, motel, or other types of establishments with accommodations. Lodging apprentices also assist with ensuring that the establishment is run safely, efficiently, and profitably.

Length of Apprenticeship: One year

OCCUPATIONAL COMPETENCIES

Youth apprentices must complete **a total of 16** competencies per year. **Fifteen** must be from the list below. If necessary, employers can substitute **1** competency per year with another occupationally appropriate skill. That skill should be added to the competency list for assessment.

Competencies
1. Operate a telecommunications system
2. Process reservations
3. Assist with guest arrival and departure
4. Register the guest
5. Serve as guest liaison
6. Process guest checkout
7. Perform special guest services
8. Perform Front Office Duties
9. Prepare cleaning supplies and carts
10. Clean public spaces- Floors
11. Clean public spaces- Lobby/Front Desk
12. Clean public spaces- Other Areas
13. Clean guest rooms
14. Clean laundry
15. Manage room supply and linen inventory
16. Assist with management tasks

POST-SECONDARY PATHWAY OPPORTUNITIES

There are several post-secondary pathway opportunities in this area. The following is a partial list.

- Hospitality Management
- Hotel and Restaurant Management
- Lodging and Hospitality Specialist